



GENERAL INFORMATION AND APPLICATION INFORMATION

<p>About the University</p>	<p>Europa-Universität Flensburg is located in the city of Flensburg, at the border with Denmark. It was founded in 1994 and is the northernmost university in Germany. It offers mainly courses in education and other fields of social sciences. Among the special features includes the German-Danish study courses in cooperation with the University of Southern Denmark Sønderborg. Our modern campus site is provided with facilities, which fulfill the highest technical and multimedia requirements. Europa-Universität Flensburg also offers a wide range of attractive leisure and sports activities. There is a fitness centre offering state-of-the-art equipment.</p>
<p>Fall - Semester 1</p>	<p>Fall Semester: 1st of September-28th of February Lecture period until the beginning of January</p>
<p>Spring - Semester 2</p>	<p>Spring Semester: 1st of march– 31th of August Lecture period until the beginning of July</p>
<p>Do students need to show a certain amount of funds to apply to your university? If so, how much and what information do you require?</p>	<p>For the University, students do not need to show anything. However, the non-European students need to show the German government they have 992€ times the number of months they will be here in order to get the student visa (992€ x 6 months = 5952€ for 1 semester). The proof of funds must be in one of these ways: 1) a blocked German account, 2) scholarship, or 3) declaration of commitment form legalized at the consulate.</p>
<p>Number of credits that undergraduate students need to complete in one semester (please state both minimum and maximum load)</p>	<p>It is recommended that the students take between 20 and 30 ECTS to maintain their full time student visa status, equivalent to 10-15 credits (circa). Maximum 45 ECTS.</p>

<p>Application procedure and requirements for Incoming Exchange Students</p>	<p>To apply for an exchange study period at Europa-Universität Flensburg you need to be nominated officially by your International Office or coordinator. After the nomination you will receive an email with a link from us to start your online application.</p> <p>Requirements:</p> <ul style="list-style-type: none"> • Online application form • Motivation letter in English or in German (1 page explaining why you want to come to Europa-Universität Flensburg, PDF) • Academic History/Academic Transcripts (list of subjects with grades obtained, PDF in English or German) • Photocopy of passport showing your photo, number and expiration date (PDF) • Native speakers of English or German do not need a language proof. Other applicants require level B2 in one of the following (PDF): <ul style="list-style-type: none"> ○ TOEFL score with a minimum of 76 Points Internet-based (207 Computer-based or 540 Paper-based) ○ Official certification that you can speak English or German (can be from your home university) ○ The proof can be an official language certificate or a confirmation of the level from the language center of the sending university. • Photocopy of health insurance proof in English or German (can be submitted later). Applicants from the EU can submit a copy of their European Health Insurance Card (PDF). • Proof of current home university enrolment (PDF)
<p>Nomination Deadlines</p>	<p>Fall term Nomination: 1st of March-10th of April, Application: until 1st of May</p> <p>Spring term Nomination: 1st of September-10th Of October, Application: until 1st of November</p>
<p>Application deadlines (Fall and Spring)</p>	<p>Applications/information on students nominated must reach our institution by the 1st of May for the Fall Semester and the 1st of November for the Spring Semester. Online application only. We will send the acceptance letters within 2 weeks after the application deadlines.</p>
<p>Transcripts of Records</p>	<p>A Transcript of Records will be issued no later than 2 weeks after the <u>assessment</u> period has finished at the respective department.</p>
<p>Are there any language classes for exchange students? If yes, please advise on the schedule and costs of the courses.</p>	<p>There are German language courses for beginners, intermediate and advanced level students during the semester. Additionally, the Language Center offers about 11 different languages. They are all free of charge.</p>
<p>Restricted programs or classes not open to exchange students?</p>	<p>The offer we have for exchange students is open to all, but students need to check requirements and availability since we have limited capacity.</p>

<p>Where can the students find modules/classes descriptions?</p>	<p>Fall courses: https://www.uni-flensburg.de/en/international/coming-to-flensburg/international-students/application-and-courses/exchange-students/courses-fall-semester Spring courses: https://www.uni-flensburg.de/en/international/coming-to-flensburg/international-students/application-and-courses/exchange-students/courses-for-exchange-students-spring-semester</p>														
<p>Grading system</p>	<p>Europa-Universität Flensburg follows the ECTS system. An average course load has 30 credit points per semester. Student performance is normally evaluated with a grade.</p> <table border="1" data-bbox="488 618 1211 880"> <tr> <td>1,0 - 1,3</td> <td>Excellent (sehr gut)</td> </tr> <tr> <td>1,7 – 2,0 - 2,3</td> <td>Good (gut)</td> </tr> <tr> <td>2,7 – 3,0 - 3,3</td> <td>Fair (befriedigend)</td> </tr> <tr> <td>3,7 - 4,0</td> <td>Satisfactory (ausreichend)</td> </tr> <tr> <td>4,3- 5,0</td> <td>Failed (ungenügend)</td> </tr> <tr> <td>B</td> <td>Ungraded - Pass (bestanden)</td> </tr> <tr> <td>NB</td> <td>Not passed (nicht bestanden)</td> </tr> </table>	1,0 - 1,3	Excellent (sehr gut)	1,7 – 2,0 - 2,3	Good (gut)	2,7 – 3,0 - 3,3	Fair (befriedigend)	3,7 - 4,0	Satisfactory (ausreichend)	4,3- 5,0	Failed (ungenügend)	B	Ungraded - Pass (bestanden)	NB	Not passed (nicht bestanden)
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<p>Services and support available to exchange students (internet access, sports facilities, student organizations, libraries)</p>	<p>Services available to all students:</p> <ol style="list-style-type: none"> 1. Studierendensekretariat (Registrar's Office) 2. Prüfungsamt (Examinations Office) 3. Studienberatung (Student Advisory Service) 4. Gleichstellungsbeauftragte (Equal Opportunity Commissioner) 5. Allgemeiner Studierendenausschuß -AStA- (Student Union) 6. AStA Papierladen (Stationery Shop) 7. Studentenwerk Schleswig-Holstein (Student Services), which provides: <ol style="list-style-type: none"> a. Psychological counselling, and manages the student housing. b. Wohnheimtutor für ausländische Studierende/Residential Tutor for International Students 8. Evangelische Studierendengemeinde - ESG – Evangelical Student Congregation 9. Katholischen Hochschulgemeinde – KHG - Catholic University Congregation 10. Zentrale Hochschulbibliothek (Library) 11. Mensa (Student Refectory/Large Cafeteria) 12. Campus Suite/Small cafeterias 13. Kindertagesstätte/<i>Child care: (45 places in 3 groups)</i> 14. Wireless internet access in the whole campus 15. Sports facilities & clubs 16. Campus Angels 17. Local Erasmus Initiatives 18. Europa meets School 19. Welcome Buddy Program 														

<p>Study programs</p>	<p><u>BACHELOR</u></p> <ul style="list-style-type: none"> • Educational Sciences (B.A.) • International Management (B.A.) • European Cultures and Society (B.A.) • Social and Political Change (B.A.) • Transcultural European Studies: Languages, Cultures, and Interactions (B.A.) <p><u>MASTER</u></p> <p>Master of Arts:</p> <ul style="list-style-type: none"> • Education in Europe • European Studies • Culture, Language, Media • International Management Studies • Transformation Studies <p>Master of Education:</p> <ul style="list-style-type: none"> • Comprehensive School Teaching (grades 5-9/10) • Primary School Teaching • High School Teaching (grades 5-13) • Special Education • Vocational School Teaching (Nutrition and Domestic Science) • Vocational School Teaching (Industrial / Technical Sciences) • Vocational School Teaching (Industrial / Technical Sciences program) <p>Master of Engineering:</p> <ul style="list-style-type: none"> • Energy and Environmental Management (EEM) in Developing Countries • Energy and Environmental Management (EEM) in Industrial Countries <p><u>Doctorate</u></p> <ul style="list-style-type: none"> • Ph.D. Doctorate in Philosophy • Rer. Pol. Doctorate in Politics
<p>Website for inbound exchange related information</p>	<p>https://www.uni-flensburg.de/en/international/coming-to-flensburg Each program has its own website too.</p>
<p>Email address that exchange applicants can direct their enquiries to:</p>	<p>incoming@uni-flensburg.de</p>

ACCOMMODATION

<p>Is on-campus accommodation guaranteed for exchange students? Meal plan Options for on-campus accommodation?</p>	<p>The accommodations on campus are administered by a non-profit organization called Studentenwerk. The students must apply directly with them. The earlier the better the chance to obtain a room on Campus. The link is: http://www.studentenwerk.sh/en/accommodation/dormitories/flensburg/index.html</p> <p>The student fee of 233,60€/semester ensures that student prices are provided in the cafeteria, activities and public transportation ticket for Flensburg, the whole state of Schleswig-Holstein and Hamburg for the whole semester. There are no meal plans, since normally the students have only lunch at the cafeteria. They</p>
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	usually live in share apartments with a common kitchen thus they will have breakfast and dinner at home.
Does the university assist students to find off-campus accommodation?	If the student was not able to get a room on Campus we will assist to find an alternative place off-campus.

VISA REQUIREMENTS

Are exchange students required to obtain a student visa? Please provide what you will issue, letter, forms etc., for students to apply for a visa	Foreign students wishing to enter the Federal Republic of Germany require an entry visa for educational purposes (or student entry visa) issued by a diplomatic representation of the Federal Republic of Germany (embassy or consulate) in the student's country of origin and entered into the passport. This regulation does not apply to applicants from EU countries. Prospective students should inquire in detail at an early stage about the visa requirements. They are warned against entering Germany with a tourist visa. A tourist visa cannot be retrospectively converted into a student entry visa or residence permit for educational purposes. The entry visa is issued for three months only and must be converted into an electronic residence permit (eAT) at the Immigration Office (<i>Ausländerbehörde</i>). A minimum of 8 weeks before the visa expires you should request the eAT. The fee for the eAT is 105 €, and the extensions costs 90€ EU students do not need an entry visa and an electronic residence permit (eAT).
Are exchange students allowed to work and how many hours are they permitted to work?	International students from other countries are allowed to work 120 full days or 240 half days per year.
Is a special visa required for work?	EU-nationals are permitted to work or to complete a period of practical placement in Germany without requiring obtaining a work permit. The residence permit for studies in Germany issued to Non-EU nationals does not include a work permit. These students are only permitted to work for a maximum of 120 full days or 240 half days per year. When they leave their countries, they leave with a temporary visa which they need to extend as soon as they arrive in Germany. They can work once they have extended their visas.

MEDICAL INSURANCE and others

Are exchange students able to apply for an insurance waiver if they have their own insurance coverage or are they required to purchase a compulsory plan? If yes please provide details and approximate cost?	In Germany, all students up to the age of 30 are subject to compulsory health insurance (currently € 115 monthly). If you are from a country that has concluded a bilateral social security agreement with Germany and if you have sufficient health insurance coverage in your home country, you will be exempted from the obligation of insuring yourself with a statutory health insurance scheme for the duration of your course of study in Germany. In order to get an exemption, you must send a state insurance agent your insurance and submit your EHIC (European Health Insurance Card) or other proof of health insurance in your own country. The student can apply for a waiver, if the state insurance agent in Germany confirms that the student is well covered with their own insurance. However, all documents must be provided in English or German.
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<p>Estimated expenses for a semester</p>	<p>The German government requires to get the visa a proof that that the student has 931€ month multiplied by the numbers of months of the stay. However, Flensburg is not an expensive city in comparison to other German cities.</p> <p>Overview - Cost of Living in Flensburg</p> <table border="1"> <thead> <tr> <th>One-time costs</th> <th>Amount in euros €</th> </tr> </thead> <tbody> <tr> <td>Transportation from Hamburg (airport) to Flensburg</td> <td>About 40,00 - 50,00 Euro</td> </tr> <tr> <td>Housing deposit for student residence hall (will be refunded at the end of the stay)</td> <td>350,00 Euro</td> </tr> <tr> <td>Residence hall rent for the 1st month (if applicable)</td> <td>233,00 - 380,00 Euro</td> </tr> <tr> <td>Semester fee for Fall Semester 2023 (including semester transport pass for students)</td> <td>233,60 Euro</td> </tr> <tr> <td>Basic necessities (if required: bed linen, cutlery/crockery, toiletries)</td> <td>50,00 Euro</td> </tr> <tr> <td>Telephone card (if required)</td> <td>30,00 Euro</td> </tr> <tr> <td>Travel, books, working materials</td> <td>ca. 150,00 Euro, depending on your</td> </tr> <tr> <th>Monthly expenses</th> <th>Amount in euros €</th> </tr> <tr> <td>Rent - room in student residence</td> <td>233,00 - 380,00 Euro</td> </tr> <tr> <td>Rented room in a private shared apartment</td> <td>280,00 - 500,00 Euro</td> </tr> <tr> <td>Food (minimum costs)</td> <td>mind. 250,00 - 350,00 Euro</td> </tr> <tr> <td>Public broadcasting fee (per apartment)</td> <td>20,00 Euro</td> </tr> <tr> <td>Health insurance (if necessary)</td> <td>115,00 Euro</td> </tr> <tr> <td>Leisure activities (sports etc.)</td> <td>50,00 + Euro or more, depending on individual activities</td> </tr> </tbody> </table>	One-time costs	Amount in euros €	Transportation from Hamburg (airport) to Flensburg	About 40,00 - 50,00 Euro	Housing deposit for student residence hall (will be refunded at the end of the stay)	350,00 Euro	Residence hall rent for the 1st month (if applicable)	233,00 - 380,00 Euro	Semester fee for Fall Semester 2023 (including semester transport pass for students)	233,60 Euro	Basic necessities (if required: bed linen, cutlery/crockery, toiletries)	50,00 Euro	Telephone card (if required)	30,00 Euro	Travel, books, working materials	ca. 150,00 Euro, depending on your	Monthly expenses	Amount in euros €	Rent - room in student residence	233,00 - 380,00 Euro	Rented room in a private shared apartment	280,00 - 500,00 Euro	Food (minimum costs)	mind. 250,00 - 350,00 Euro	Public broadcasting fee (per apartment)	20,00 Euro	Health insurance (if necessary)	115,00 Euro	Leisure activities (sports etc.)	50,00 + Euro or more, depending on individual activities
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<p>Semester student fee 233,60€ (this is not a tuition fee)</p> <p>Social media</p>	<p>In Germany every student has to pay a student fee. In Flensburg, this is supported by the Studentenwerk Schleswig-Holstein, an organisation that offers social facilities such as cafeteria, student dormitories and counselling services. The fee for the Studentenwerk Schleswig-Holstein is 63€ per semester 20€ to the AStA, Sozialfonds 1,50€ and 36€ to AktikBus/train, state-wide semester ticket: € 113.10 (total amount: 233,60€). The semester ticket entitles the holder to free public bus/train transportation within Schleswig-Holstein and Hamburg for the duration of one semester.</p> <p>If you want to know more about the student life and activities, join us in social media</p> <p> Instagram @euf_international</p> <p> Facebook International Students at Europa-Universität Flensburg</p> <p> TikTok @euf_international</p>																														



Fact Sheet for Incoming students 2024-25

Contact:

Lucila Morales de Mittag, Tel. +49 461 8052776

Anna Lambert, Tel. +49 461 8052429

incoming@uni-flensburg.de

Europa-Universität Flensburg,

Auf dem Campus 1

24943, Flensburg, Germany

<https://www.uni-flensburg.de/en/international/coming-to-flensburg/international-students>